



TOWN OF WEBSTER

Board of Selectmen

350 Main Street

Webster, MA 01570

Phone: (508) 949-3800, Extension 1000, Fax: (508) 949-3888

Serve Your Community

If you are interested in serving the town in any capacity, please fill out this form and submit to the Board of Selectmen's Office, Webster Town Hall, 350 Main Street, Webster, MA 01570.

Town of Webster Application for Board or Committee Membership

Board/Committee of Interest: 1. _____
2. _____
3. _____

Full Name: _____

Home Address: _____

Length of Residence in Webster: _____

Occupation: _____

Work Address: _____

Phone: Home _____ Work _____

Cell _____

E-Mail: Work _____

Home _____

If you have served or currently serve on a Board/Committee, please identify: _____

Special Training, Interests, Qualifications: _____

Have you been asked by a Board/Committee to become a member? _____

How did you hear about the Board/Committee? _____

Please attach a current resume, if possible. Add any comments below or on a separate page.

Signature _____ **Date** _____

Thank you for your interest. Your involvement and service is a critical component in shaping your town's future.

All members of Boards, Commissions, and Committees are expected to conduct themselves as follows:

1. Realize that his/her function is to follow the purposes and mission of the Board, Commission, or Committee.
2. Realize that he/she is one of a team and should abide by all decisions of the Board, Commission, or Committee once they are made.
3. Be well informed concerning the duties and responsibilities of the Board, Commission, or Committee.
4. Remember that he/she represents the entire community at all times.
5. Accept that the role of a committee member is a means of unselfish service, not to benefit personally or politically from their Board, Commission, or Committee.
6. Abide by the ethics guidelines established by the State.
7. Not make statements or promises of how he/she will vote on matters that will come before the Board, Commission, or Committee until he/she has had an opportunity to hear the pros and cons of the issue during a public meeting of the Board, Commission, or Committee.
8. Make decisions only after all the facts have been presented and discussed.
9. Treat with respect all members of the Board, Commission, or Committee despite differences of opinion.
10. Never publicly criticize an employee of the Town. Concerns about staff performance should only be made to the Town Administrator through private conversation.
11. If circumstances change so that meeting attendance on a regular basis becomes difficult, the Board, Commission, or Committee member will offer his/her resignation to the appointing authority so that someone who can regularly attend meetings can be selected by the appointing authority.